

APPLICATION FOR REQUIRED CODE COMPLIANCE INSPECTION

ADDRESS _____

I, (print full name) _____, declare myself to be the owner as defined in Section 87.230 of the Minneapolis Code of Ordinances of the above-described building, and hereby request a code compliance inspection for a certificate for said building.

I agree to make arrangements with the Department of Inspections to have an inspection team from said department make a physical inspection of said building and to provide access to said building for the inspection team.

I am aware, in accordance with Section 87.270 of the Minneapolis Code of Ordinances, this inspection will require compliance with pertinent ordinances if the building fails to meet the requirements of such ordinances.

I am aware, in accordance with Section 244.1840 and 244.1850 of Minneapolis Code or Ordinances, I will need to apply and pay necessary fees for a Rental License prior to receiving a Code Compliance Certificate, effective January 1, 1991 (Rental units only).

I am further aware, if this building is vacant, boarded and/or condemned, I MUST post a two thousand dollar (\$2,000.00) cash deposit with the Director of Inspections prior to issuance of any repair permits, and failure to complete repairs and obtain the Certificate of Code Compliance within six (6) months from the date of this application or an approved extension date will result in forfeiture of said cash deposit and cancellation of all permits issued. FURTHER, IF THIS BUILDING IS SUBJECT TO A PENDING CHAPTER 249 PROCEEDING, THE COMPLETION DATE SHALL BE THAT SPECIFIED FOR COMPLETION ON THE CAPTER 249 NOTICE, NOTWITHSTANDING ANY OTHER PROVISIONS STATED ABOVE.

OCCUPANCY OF THIS BUILDING WILL NOT BE ALLOWED UNTIL ALL ORDERS HAVE BEEN COMPLIED WITH AND THE CERTIFICATE OF CODE COMPLIANCE HAS BEEN ISSUED. _____ (Applicant must initial)

ADDRESS WHERE ORDERS CAN BE SENT: _____ CITY: _____ STATE: _____ ZIP CODE: _____

OWNER'S SIGNATURE: _____ PHONE NUMBER: _____ DATE: _____

Type of Heat Warm Air Steam/H.W.
 Heating Fuel Gas Oil Coal Electric
 Commercial Building Elevators Ventilation Air Condition Refrigeration
 Type Single-Family Duplex Multi-Dwlg Comm'l (Sq. Ft. _____)
 Registration Owner-Occupied Rental (Number of Units _____) Comm'l Bldg.
 Stories 1 2 3 Other

NOTICE: A NEW OWNER SHALL BE REQUIRED TO COMPLY WITH ALL ORDERS AND COMPLIANCE DATES EXISTING AS OF DATE OF TITLE TRANSFER.

A check payable to "Minneapolis Finance Department" must accompany all applications. Return application to: Department of Inspections – Attn: Julie Waalk, 300 Public Service Center, 250 South 4th Street, Minneapolis, MN 55415.

| THIS SECTION FOR OFFICE USE ONLY | | |
|----------------------------------|-------|-------|
| INSPECTION ARRANGED FOR | | |
| DATE: | TIME: | MEET: |
| SPECIAL INSTRUCTIONS: | | |

MINNEAPOLIS TRUTH IN SALE OF HOUSING-CODE COMPLIANCE DISCLOSURE REPORT

Address of Evaluated Dwelling: _____
Owners/Agents Name: _____
Owners/Agents Address: _____

I declare to the best of my knowledge the following information regarding any flood damage, sewer backup or water seepage:

Age and Condition of Roof:
Age: _____ Currently Leaking: Yes/No
Condition: Poor Fair Good Excellent Patch: Yes/No

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Signature of Owner/Owners Agent (Not Valid Without Signature: _____ Date _____

****See attached Pages For Important Consumer Information****

Zoning information to be completed by Inspections. Zoning restrictions may apply to this boarded/condemned property, You will be contacted prior to inspection of restrictions, if any.

Number of Dwelling Units: _____ City Referenced As: _____
Present Zoning District: _____ Present Occupancy: Confirming Nonconforming
Note: If the occupancy is indicated as Nonconforming, the owner shall provide the buyer, prior to closing, settlement, or transfer of ownership, a written and signed verifications to the zoning status by the City Zoning Administrator.

1. If this property is being offered for sale, this *Minneapolis Code Compliance Disclosure Report* must be attached to *the Code Compliance work orders or Certificate of Code Compliance* must be made available to the buyer prior to signing a purchase agreement, or at closing if a purchase agreement does not exist.
2. The Code Compliance work orders or Certificate of Code Compliance is valid for one (1) year from date of issuance and only for the owner that is named on the report.
3. Any questions regarding this report should be directed to the inspector(s) listed on the orders.
4. Any question regarding the process for Code Compliance completion or use of this report for sale of the property call (612) 673-5805.

NOTE: THE CITY OF MINNEAPOLIS AND THE DEPARTMENT OF INSPECTIONS ASSUME NO RESPONSIBILITY OR LIABILITY FOR THE CONDITION OF THE ROOF AT THE BUILDING FOR WHICH THE CERTIFICATE OF CODE COMPLIANCE IS ISSUED. THIS FOR OR A COPY THERE SHALL BE ATTACHED TO AND REMAIN WITH THE CODE COMPLIANCE CERTIFICATE WHEN ISSUED.

City Ordinance Section 87.260 states as follows: "Issuance of Certificate. Whenever such inspection, made pursuant to a request for such certificate of code compliance, shows the building to be in compliance with the requirements of the code with respect to housing, zoning, general construction, plumbing, electrical and other mechanical installations, based on the present occupancy of the building, the director of inspections shall issue a certificate of code compliance, setting forth the result of the inspection containing the date thereof or date concluded and a statement to the effect that such building complied with the provisions of the code as of the date of the inspection. The certificate shall clearly indicate that IT IS NOT A GUARANTEE. Such certificate of code compliance shall not be in lieu of or replace the requirement of a certificate of occupancy."

OCCUPANCY OF THIS BUILDING IS NOT ALLOWED UNTIL ALL WORK WORDERS ARE COMPLETE AND A CERTIFICATE OF CODE COMPLIANCE HAS BEEN ISSUED.